

ISLE OF ANGLESEY COUNTY COUNCIL

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| COMMITTEE : | Partnership and Regeneration Scrutiny Committee |
| DATE: | 20 April 2017 |
| SUBJECT: | School Progress Review Panel |
| PORTFOLIO HOLDER(S): | Cllr Ken Hughes, Education Portfolio Holder |
| HEAD OF SERVICE: | Delyth Molyneux, Head of Learning |
| REPORT AUTHOR: Tel: E-mail: | Scrutiny Officer 01248752039 gwrce@anglesey.gov.uk |

1.0 RECOMMENDATION

The Scrutiny Committee is requested to:

1.1 Note and approve the Terms of Reference of the School Progress Review Panel

2.0 PURPOSE OF THE REPORT

2.1 Membership of the School Progress Review Panel (Panel), currently includes the following members :

- Councillor Meirion Jones
- Councillor Gwilym Jones
- Councillor Alun Mummery
- Councillor Lewis-Davies
- Councillor Richard Owain Jones
- Councillor Dylan Rees
- Councillor Jim Evans
- One vacant seat

2.2 Following Council election in May 2017, it is possible that arrangements will need to be made to reconstitute Panel membership. In order to reconstitute the Panel it is advisable to have an up to date Terms of Reference available as background information to any new member of the Panel. The proposed terms of reference is shown in the **APPENDIX to** this report.

2.3 The Panel is requested to approve the Terms of Reference.

APPENDIX

TERMS OF REFERENCE OF THE SCHOOL PROGRESS REVIEW PANEL

The purpose of this document is to set the overall terms of reference of the School Progress Review Panel (Panel).

1.0 BACKGROUND

- 1.1 The Panel was established on the 21 November 2012 by the Education and Leisure Scrutiny Committee. It arose from recommendations made by Estyn on the quality of education services for children and young people on Anglesey.
- 1.2 The Head of Learning and Senior School Standards and Inclusion Manager provides guidance to the Panel about schools that may be appropriate to invite to appear before it. The criterion used to select schools is based on the national school categorisation framework, school performance and Estyn reports and the aim is to have a good mix of small, medium, large and primary/secondary schools. It is emphasised that the decision as to which school is invited to appear before it lies solely with the Panel.
- 1.3 The Panel can invite schools to reappear before them if there are matters that need to be revisited at a later date.

2.0 ROLE OF THE PANEL

- 2.1 To improve performance of all schools on Anglesey by providing robust challenge on individual school's performance.
- 2.2 To encourage the sharing of good practice between schools, taking on board lessons learnt and individual school's experience.
- 2.3 To enhance local members knowledge about key performance drivers and challenges that face schools on Anglesey.
- 2.4 To give confidence to the Senior Leadership Team, Scrutiny, Council Executive and regulators that school performance is being monitored by members.
- 2.5 To assist the learning Service with overall educational programmes and projects and increase knowledge of joint working arrangements between the Council and GwE (School Effectiveness and Improvement Service for North Wales) to raise standards.

3.0 PROCESS AND REPORTING ARRANGEMENTS

- 3.1 To receive reports by the Head of Learning and Senior School Standards on individual school performance.
- 3.2 To receive reports by relevant school challenge and support advisor (GwE) on individual school performance.
- 3.3 To receive reports from head teachers on school performance together with procedures adopted that have led to improved performance.
- 3.4 To make recommendations or raise any issue of concern to the attention of the Head of Learning and relevant Portfolio Holder where necessary.
- 3.5 To escalate matters to scrutiny where necessary.
- 3.6 To submit progress reports to the Partnership and Regeneration Scrutiny Committee each calendar year.

4.0 MEMBERSHIP

- 4.1 The Panel to consist of 8 members (the Partnership and Regeneration Scrutiny Committee to nominate 4 members and the Corporate Scrutiny Committee to nominate 4 members).
- 4.2 If any nominated member resigns from the Panel or is no longer able to stay as a member on the Panel (for whatever reason), the parent scrutiny committee will nominate another member as a replacement.

5.0 FREQUENCY AND ADMINISTRATION

- 5.1 The Panel will aim to consider the performance of 10 schools in each calendar year.
- 5.2 All Panel meetings will have a written agenda with members having the opportunity to propose agenda items in advance of the meeting.
- 5.3 All Panel meetings will have minutes taken consisting of a summary record of key discussion points and any actions agreed.
- 5.4 The Panel does not require a minimum number of members in attendance to proceed, but serious consideration be given to adjourning the meeting if fewer than three members are in attendance.

6.0 REVIEW OF TERMS OF REFERENCE

- 6.1 The Terms of Reference will be reviewed annually by the Panel. Any proposed changes to be submitted to the Partnership and Regeneration Scrutiny Committee for formal approval.